



# LOXTON HIGH SCHOOL

## LOXTON HIGH SCHOOL BYOD (BRING YOUR OWN DEVICE)

(Including BYOD Acceptable Use Acknowledgement and Agreement, BYOD Implementation Plan, BYOD Requirements)

### Aim/Purpose

As a school we continue to focus on the use of digital technologies to enhance our teaching and learning environments. This involves the development of 'flexible' learning environments, which extend the classroom experience beyond the physical space of classrooms. We need to ensure that all students have compatible devices that align with the school's infrastructure and facilitate productive learning and teaching.

### Definition

Bring your own device (BYOD) refers to a technology model where students bring a personally owned device to school for the purpose of learning. A personally owned device is any technology device brought into the school and owned by a student (or the student's family), staff or guests. Devices suitable for use at Loxton High School are further defined in the BYOD requirements document.

### Rationale

Year 11 and 12 students have access to a personal device in order to foster the seamless integration of digital technologies into the teaching and learning environments of the school. They will be able to bring their own devices to school but will not be able to connect to a power supply. A limited number of second hand devices will be available for short-term (daily) loan from the school.

Students must sign the Loxton High School Student Cyber Safety Agreement (attached). This Acceptable Use Policy is a combination of The Department for Education and Loxton High School policies and covers four key areas: School specific ICT information, Cyber Safety, Learnlink Office 365 and BYOD (Bring Your Own Device). By signing the Loxton High School ICT & Cyber Safety User Agreement, you are agreeing to the terms laid out in this document.

### Process

1. Before any device can be connected to the Loxton High School network, the **BYOD Acceptable Use Acknowledgement and Agreement** must be signed and returned to the Home Group teacher.
2. Device is to be taken to Mr Rowe for setup to the curriculum network, internet, printer and for antivirus checking. Any specific programs as requested by the subject teacher and licensed added to the device.
3. As part of their growing responsibility as a 'digital citizen', it is important that each student is aware that they are responsible for their device and for the contents of that device.



4. Security – locks provided by student with a spare key to the Home Group teacher. Should a spare key not be left with the Home Group teacher and access is needed the lock will be cut off.
5. Soft padded sleeve containing only the device are permitted. Existing school policy applies to all other bags.
6. Insurance - devices are not covered by school insurance and the school does not accept responsibility for personal device loss or damage and for the personal hardware and/or software on the device. Families will need to check insurance and warranties to provide adequate protection for accidental damage or theft. The school offers secure lockable options for personal devices.



## BYOD ACCEPTABLE USE ACKNOWLEDGEMENT AND AGREEMENT

Student Name:

Student ID:

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We have read and understood the **BYOD Guidelines** with respect to:

- Student Expectations**
- Student Supervision and Monitoring**
- Software Installation**
- Virus Protection**
- Network Security**
- Charging**
- Equipment Damage**

For Year 11 & 12 at Loxton High School

- We declare that our device is compliant with **Device Specifications**
- We have read, understood and signed the Loxton High School **Student ICT and Cyber Safety User Agreement**
- We understand that **BYOD privileges will be cancelled** and there will be appropriate consequences in the event of irresponsible behaviour

Student Name \_\_\_\_\_ Year Level \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Caregiver Signature \_\_\_\_\_ Date \_\_\_\_\_

## BYOD Implementation Plan

Please ensure the following paperwork is signed and returned to your Home Group teacher:

- BYOD Acceptable Use Acknowledgement and Agreement
- ICT and Cyber Safety Acceptable Use Agreement
- BYOD Guidelines and Agreement

Paperwork signed and returned prior to your device connection. Mr Rowe will have a Home Group list of students who have returned completed paperwork.

**Day 1 T1** Year 12A & 12B students - Device left in room 44 for connection and collected at the end of the day. Form completed with curriculum username, password, HG, password for device if needed

**Day 2 T1** Year 12C & 12D students - Device left in room 44 for connection and collected at the end of the day. Form completed with curriculum username, password, HG, password for device if needed.

**Day 3 T1** Year 11A & 11B - Device left in room 44 for connection and collected at the end of the day. Form completed with curriculum username, password, HG, password for device if needed.

**Day 4 T1** Year 11C & 11D students - Device left in room 44 for connection and collected at the end of the day. Form completed with curriculum username, password, HG, password for device if needed.

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Please include this return slip with your device to enable connection to the Loxton High School Curriculum network.

Student's Name \_\_\_\_\_ Homegroup \_\_\_\_\_

Device Password \_\_\_\_\_

Curriculum Username \_\_\_\_\_

Curriculum Password \_\_\_\_\_

Requirements for BYO Devices Loxton High School

## Devices must have the following minimum requirements.

Screen size – at least 10 inches

Windows 7 or later (64 Bit)

Internet browser Safari, Chrome or Internet Explorer – updated to 2016 or 2017 versions.

RAM 4GB (memory)

1.5Ghz processor (Higher if using Specialized software – Consult provider if unsure)

- Adobe Creative Suite (8GB RAM, Graphics Card recommended)
- Autodesk Inventor software. (8GB Ram, 3Ghz processor)
- Music software – consult software website.

Wireless for network access.

Disk space recommended minimum 128GB.

Microsoft Office Suite

- School will supply Office 365 login for each student to download Office at home.
- Microsoft Publisher and Access not compatible with Mac

Antivirus – up to date.

- Will not be supplied by school.

Laptop Battery must be capable to last at least 6 hours as charging **will not** be available at school.

## Devices that are not compatible with our network

Chromebooks.

Android devices.

Apple Mac