



LOXTON HIGH SCHOOL

BYOD (BRING YOU OWN DEVICE) GUIDELINES AND AGREEMENT

GUIDELINES

Students may use a privately owned electronic "Internet ready" suitable device (as defined in the BYOD Policy) on the school's wireless network after completion and return of the relevant paperwork.

The use of a privately owned electronic device to support and enhance instructional activities is at the subject teacher's discretion. All users of the school network are bound by acceptable use agreement whereby individuals will not over use data allowance.

The school wireless network is a monitored service accessed by unique username and password. Inappropriate sites are filtered and blocked when necessary to ensure student use of the internet is for educational purposes.

Students are prohibited from accessing the Internet using any external Internet service eg 3G devices or other alternatives. A BYOD device is only to be connected via Wi-Fi access only using the student's unique username and password. No student shall establish a wireless ad-hoc or peer-to-peer network using his/her electronic device or any other wireless device while on school grounds.

Voice, video, and image capture applications may only be used with teacher permission and relevant to the learning environment whilst being respectful of the rights of others.

The privately owned electronic device owner is the only person allowed to use the device and their unique username and password associated with the device. In the event that a student believes that his/her password has been compromised, he/she should immediately see IT staff to have the password changed.

No school software can be installed on personal devices due to the terms of the licenses unless stated otherwise. No student shall use any computer or device to illegally collect any electronic data or disrupt networking services.

Devices are brought to school at the students' and parents' own risk. In the event that a privately owned device is lost, stolen or damaged, the school is not responsible for any financial or data loss.

Devices will not be able to connect to a power supply.

The Principal reserves the right to examine the privately owned electronic device and search its contents if there is reason to believe that the student's device may have inappropriate material. If this is the case this will result in appropriate disciplinary action as specified in the Behaviour Management Policy and may result in removal of privileges and or suspension.

Violation of the school's BYOD Policy, while using a personal electronic device on the school's wireless network will result in appropriate disciplinary action as specified in the Behaviour Management Policy and may result in removal of privileges and or suspension.



Consequences

The following are consequences for breaches of the BYOD and Acceptable Use Policy:

Warning from subject teacher and note in diary which needs to be signed by both the Home Group teacher and the parent. Offences may incur significant penalties including limited or no access to the school's ICT network and related sources.

Student blocked from computer use for a total of 5 school days (excluding days where students are not in the classroom). Year Level Leader to send letter home informing parents of this serious consequence. (Students are still expected to complete all school work on time).

In circumstances, which involve harassment, accessing inappropriate material or materials that compromise or attempt to compromise the school's network, students will be automatically blocked for a 5 day period or until ethical and legal compliance issues have been resolved.

When a student is found to have maliciously damaged equipment, they will be blocked from computer use for a 10-day period; unacceptable or rough use of the equipment will also not be tolerated. Any damaged equipment may have costs recovered for repair or replacement by the student/parent/caregiver who are responsible for the damaged equipment.

Students, who fail to comply with the policy guidelines and procedures for personally owned devices, will have their access and connectivity privileges suspended until compliance is guaranteed by the student and family.

Students who damage or misuse others' personally owned devices will be responsible for any replacement or repair costs associated with such damage or theft.

TECHNICAL SUPPORT

Network Connection

Students will need to leave their device with IT Staff to grant access to the Loxton High School Wireless Network. Only approved devices can be connected.

An initial scheduled time will be made in Home Group to help support students to connect student's device during the first week of each term.

Charging

It is the responsibility of the student to bring their device to school charged. Devices cannot be charged at school due to the Work Health and Safety regulations.

Printing

Printing will be supported for all devices. All prints are logged and charged to the student when printed.

Insurance and Liability

Loxton High School does not accept liability for any loss, damage or theft of any device that is brought to school under the program. The responsibility for the storage, safe-keeping and care of the device is the responsibility of the device owner. The school's insurance policy does not apply to these devices; instead these are covered by the user's insurance policy. As such it is strongly recommended that families ensure that the details, such as serial numbers and receipts of purchase for these devices are stored securely at home for insurance purposes.

Data Loss and Backup

Students should ensure that their files are backed up in at least 3 places (laptop hard drive, USB device and LHS server).

Flash based storage (USB Flash Drives and Solid State Drives) although very fast are not a reliable long term backup option. It is strongly recommended that an external Hard Disk Drive be purchased and regular backups performed.

If I violate any of the terms of this agreement, I will be denied all access to school computers and network for a time to be determined by the Principal and may face further disciplinary action as determined by the Principal. I am aware that each case will be considered individually.



BYOD GUIDELINES AGREEMENT

Student's Name _____ Year Level _____

Student's Signature _____ Date _____

Parent Agreement:

As a parent/guardian of _____ I hereby acknowledge that I have read the agreement on student use of computers and the Internet and discussed it with my child. I understand that this use is designed for educational purposes. I recognise that while every effort will be made to monitor student use of the Internet, it is impossible for Loxton High School to continually monitor and restrict access to all controversial materials. I further acknowledge that, while questionable material exists on the Internet, the user must actively seek it and therefore is ultimately responsible for bringing such material into the school. I therefore do not hold the staff or Principal of Loxton High School responsible for any material acquired from the Internet.

Parent Name _____

Parent Signature _____ Date _____